



# Airyhall School Parent Council



## Meeting – 17 November 2020 Minutes

**Chair: Michael and Ruth Crawford**

**Secretary:** Eric Gilligan

**Treasurer:** Stuart Young

<i>Parent Council (PC) Members Present</i>	Mike Crawford (MC), Ruth Crawford (RC), Victoria Oumarou (VO), Stuart Young (SY), Emma Davidson (ED), Eric Gilligan (EG), Jacqueline Allan (JA), Catherine Blackwood (CB), and others (all attending via Teams).
<i>Staff Members Present</i>	Donna Polson, HT (DP); Emma Currie, DHT (EC); Leigh Houston, DHT (LH).
<i>Aberdeen City Councillors Present</i>	Ian Yuill
<i>Apologies</i>	N/A
<i>Minute-taker</i>	Eric Gilligan (Secretary)

1	<b>Welcome and apologies</b>	<p>The meeting was opened by MC at 6:35pm, who welcomed everybody to the first meeting to be chaired by MC and RC.</p> <p>The minutes of the previous meeting on 15/9/20 were approved.</p>	MC
2	<b>Accounts</b>	<p>SY had confirmed that the PC funds stood at £1362.36 for the 19/20 Financial year. Laminators and consumables had been purchased at £613.92 leaving a balance of some £740.38. The accounts had not yet been submitted as they had to be independently audited which was being arranged.</p> <p>SY later noted that he would arrange for the signatories of the Parent Council bank account to be updated to current members of the Parent Council.</p>	SY
3	<b>Head Teacher's report and discussion</b>	<p>DP gave a report stating that the Covid 19 measures continued to be in place and the school was following Government and Local Authority guidance. Some changes had taken place including staff use of face masks in common areas.</p> <p>Parent/carer interviews with their children's teacher had gone ahead virtually and uptake had been high with the process having gone well.</p> <p>The School was in a reasonably good place in relation to staffing although this could be subject to sudden change if e.g. a member of staff had to self-isolate.</p> <p>A risk assessment for indoor PE was being completed to allow this however it would not be possible to have all PE indoors due to space restrictions.</p>	DP, MC

		<p>Plans for Covid friendly Christmas arrangements were being made but these could not include the usual singing.</p> <p>MC noted he had attended the City-Wide Parent Council meeting. He noted there was new ventilation guidance in place. DP confirmed this and the fact that they were having to deal with applying this in colder weather (where having open windows was more problematic) however there were a number of ways to manage this although the classrooms were a bit colder than usual.</p> <p>Bad weather policy was discussed. The children would go out at break in light rain but not very bad weather and were always encouraged to take their jackets.</p> <p>In relation to PE the children were encouraged to have everyday footwear that was suitable for doing PE as they were not permitted to change for PE. This could however be reviewed as children were wearing more winter footwear such as wellies and boots.</p> <p>The priority locations for PE were indoors, the AstroTurf and only the grass area as a last resort as it could become muddy and slippery in bad weather.</p> <p>On cycling proficiency tests priority would be given to the P7s who had had training interrupted by the lockdown.</p> <p>It was noted that the See Saw app was being utilised to share info and photographs of the children during the school day which was welcomed by the parent members and MC noted that it helped with facilitating discussion with the children about their day.</p>	
4	<b>Parent Council Questionnaire</b>	MC went through the questions on this with those present and would arrange to lodge the response with the Local Authority.	MC
5	<b>Information about Future Meetings</b>	This will be on 26 January 2021	
6	<b>Meeting Closed</b>	There being no other business MC closed the meeting at 1945 – with thanks to all.	MC